

## Order Form Guidelines and Instructions

Click on *New Order Form* for a simple to fill-out order form

This document will explain some of the things that you may not know. It is best to use this for instructions and then mail us the one-page document all filled out.

### COOLPIECE ORDER FORM

Name: eMail: Telephone number: Delivery Address:	Date: _____ Number of units in this order: _____ (Office use only) Order Number (M) (H)
DRAW YOUR DIAGRAM OR DESCRIBE YOUR BASE DESIGN HERE:  BASE MATERIALS	

First fill in your name etc. at the left, plus the date and how many units you are ordering. If each unit is different, use separate order forms. Please write clearly, especially your email address!

Will this be a rush order? If so, the rush fee is \$50 and it shortens your wait by about ten days. You can see current delivery times on the main page of CoolPiece.com

SIZE (select one) Hairpiece up to 80 square inches Over 80 square inches, but not a wig Full wig Partial smaller than 20 square inches
HAIR LENGTH IN INCHES

If your CoolPiece is about 10" X 8" or smaller, it is a hairpiece, which costs \$300 with hair up to 6" in length. If it's larger, there is a \$50 fee for "oversize". If it's a full wig that covers your nape, temples and reaches your sideburns, the price is \$500. Our technicians cannot comfortably work with hair that is shorter than 4" so that's as short as the new hair can be before you cut it.

If you are ordering an all-lace unit such as something to cover a receding hairline, or a little unit of any base type to cover a bald crown, we can quote you a lower price. Email us the total area.

Hair length: Up to six inches is standard and included. For surcharges on longer hair, see [http://www.coolpiece.com/order\\_form.htm](http://www.coolpiece.com/order_form.htm) and use the drop down boxes to get your price.

<b>HAIR TYPE</b> (select one) Indian Human Remy Straightened African Texture Chinese Synthetic	<b>GRAY TYPE</b> (select one) Synthetic Human Yak
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- Indian Human is the top choice for hairpiece and wig hair.
- Remy is nice but each hair can look unnaturally thick if you are not from Asia.
- Straightened African Texture is also known as Yaki or Kinky and this option must be ordered straight as a second perm to make it curly would cancel out the first perm that made it kinky.
- Chinese hair is different; it has a round cross section whereas all other hair is oval. It's the best choice for silky straight human hair with no curl.
- Synthetic hair, or Kanekalon, is the best choice for gray or platinum blond because bleaching dark human donor hair into those colors makes it pretty stressed. It cannot fade in the sun, but you have to avoid flashes of flame or hot irons etc.

Synthetic gray is best because it stays gray. Human gray may yellow slightly unless you "blue-shampoo" but it is more heat resistant if you are a chef, firefighter or backyard griller. Yak gray hair is fragile and it tends to break or shed over time.

<b>HAIR COLOR</b> (select one)  Per my sample or My standard color is: _____	(Of All bl lace l Use l speci
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The best way to get a perfect match on your CoolPiece is to send a good hair sample. Very short clippings or powdery sweepings do not represent your color well, but you can gather a few hairs from here and there and put a nice bundle together.

If you happen to know your industry-standard "New Image" color just fill in your number.

**HIGHLIGHT STYLE**  
(select one)

Spot Highlights  
(streaks)

Evenly blended

Highlight color: \_\_\_\_

Spot Highlights are also called streaks. Even highlights are blended in like gray hair. To see noticeable spot highlights you need at least 35 to 50% and a much lighter color such as a blond. Best to concentrate them at front and top and leave the back plain. Spot highlights simulate a hair salon style and not a natural phenomenon.

Beware of ordering highlights if you are not sure about it. One undesired effect can be a hairpiece that does not match your hair color, because the highlights made the unit a lighter color blend overall. We use human highlights unless you ask for synthetic.

**STYLE/DIRECTION**  
(select one)

Freestyle / forward

Straight Back

Spikey - no crown

Open Left Part

Open Right Part

Open Center Part

Left Crown - Closed Part

Right Crown - Closed part

Center Crown - Closed Part

If you are unsure, send a magazine clipping of any man or woman with the style you want for yourself. Note: CoolPieces are delivered uncut and you still need to see a stylist after you take delivery.

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TEMPLATE:	Enclosed	You Have	Return It	Keep It
HAIR SAMPLES:	Enclosed	You Have	Return It	Keep It
SAMPLE HAIRPIECE:	Enclosed	You Have	Return It	Keep It

A template is the very best way to get a hairpiece that fits your bald/shaved area exactly. Any other method, such as measurements, plaster casting etc, is inferior. For simple instructions, see:

[http://www.coolpiece.com/faqs/general/how\\_to\\_make\\_a\\_template\\_or\\_mold.html](http://www.coolpiece.com/faqs/general/how_to_make_a_template_or_mold.html)

A sample hairpiece can also be sent. Your CoolPiece will fit as well as the sample did.

You can ask us to keep the template, hair samples and sample unit in our China office so you can reorder and cut out the delay caused by these items getting over there.

Size if no template: Length is \_\_\_\_\_ Width is \_\_\_\_\_ Frontal contour is: \_\_\_\_\_  
 Or dimensions from wig measuring diagram are:  
 (1) \_\_\_\_\_ (2) \_\_\_\_\_ (3) \_\_\_\_\_ (4) \_\_\_\_\_ (5) \_\_\_\_\_ (6) \_\_\_\_\_ (7) \_\_\_\_\_

Once again, if not using a template, measure very carefully. To choose a frontal contour, look at the A, CC and C tapes on our accessories page:  
<http://www.coolpiece.com/tapes.htm>

For a wig measuring diagram, an alternative to making a template for a full wig, see the photograph here:

[http://www.coolpiece.com/index.php?option=com\\_wrapper&Itemid=72](http://www.coolpiece.com/index.php?option=com_wrapper&Itemid=72)

Click on the first picture to open the large version.

DENSITY (%)	PERCENTAGE OF GRAY (%)	PERCENTAGE OF HIGHLIGHTS (%)	CURL / WAVE (%)
ALL _____ or _____	ALL _____ or _____	ALL _____ or _____	ALL _____ or _____
1 FRONT _____	1 FRONT _____	1 FRONT _____	1 FRONT _____
2 TEMPLES _____	2 TEMPLES _____	2 TEMPLES _____	2 TEMPLES _____
3 TOP _____	3 TOP _____	3 TOP _____	3 TOP _____
4 SIDES _____	4 SIDES _____	4 SIDES _____	4 SIDES _____
5 CROWN _____	5 CROWN _____	5 CROWN _____	5 CROWN _____
6 BACK _____	6 BACK _____	6 BACK _____	6 BACK _____

This important section of the order form contains all the information we need to get the hair right.

For guidance on density, look at our client photos and photos of materials, or email us a photograph (of anyone) for our density estimate. The same for gray and highlights, but that really is a simple percentage as in 30 hairs per hundred = 30% etc. Density and percentages of gray/highlights are in 5% increments. If for example you request 73%, we'll read it as 75%.

Density often varies by about plus or minus 5% from unit to unit. Hand made hairpiece density is never 100% exactly the same.

There is a photo of curls on the site, but measure the diameter of a wet curl to get the curl size you need. Sizes are set to exact perm rod diameters and we will pick the closest if you give us an in-between size.

Rod sizes are:

0.2cm tight Afro / 0.4cm Afro / 0.6cm loose Afro / 0.8cm tightest curl / 1 cm tight curl / 1.2cm very curly / 1.5cm curly / 1.8cm loose curl / 2.2cm light curl / 2.5cm very wavy / 3.0cm wavy / 3.2cm light wave / 3.8cm body wave / 5cm quite straight. (Long hair won't look dead straight unless you choose synthetic or Chinese).

**DRAW YOUR DIAGRAM OR DESCRIBE YOUR BASE DESIGN HERE:**

**BASE MATERIALS**  
CONNECT TO YOUR  
DIAGRAM WITH ARROWS

Swiss lace  
color \_\_\_\_\_

— . . .

Finally this section allows you to describe the base itself. If you are new to this, learn all about various base materials here:

[http://www.coolpiece.com/faqs/base\\_design/](http://www.coolpiece.com/faqs/base_design/)

If you are comfortable drawing a diagram, that's great. Otherwise just say which materials you want for top, front, back and side edges etc. Please describe as clearly as you can.

If you want clips, draw where they should go and make sure your base overlaps your real hair. You may say, for example, "clips at 2, 4, 6, 8 and 10 o'clock". No charge for clips, but we highly recommend you use adhesive and size your unit smaller to fit the bare area.

Popular combinations can be seen here:

[http://www.coolpiece.com/faqs/general/easy\\_design\\_choices.html](http://www.coolpiece.com/faqs/general/easy_design_choices.html)

- Swiss lace comes in Flesh / Beige / Pink / Brown and Black
- French lace is by default in a pink/flesh tone. We can dye it though.
- Polyskin and poly-with-gauze comes in Flesh / Beige / Light Brown / Reddish Brown / Tan / Black
- Monofilament (both 0.12 and 3#) come in Bleached / Flesh / Light Tan / Tan / Dark Tan / Light Pink / Dark Pink / Yellow-Orange / Brown / Black

For more information, please enjoy our famous FAQs (frequently asked questions) on CoolPiece.com